



North Naples United Methodist Church

6000 Goodlette Road
Naples, FL 34109

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Payroll Time Sheet

Pay Period Start Date: _____ Pay Period End Date: _____

Employee: _____ Dept.: _____

Notice: this sheet must be turned into the proper authority before payment can be made

Week of _____	In	Out	In	Out	Regular	Holiday	Overtime	PTO	Total
Saturday									
Sunday									
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Total									

Week of _____	In	Out	In	Out	Regular	Holiday	Overtime	PTO	Total
Saturday									
Sunday									
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Total									
Totals Two Week Period									

Employee Signature _____

Date: _____

Manager Signature _____